

CHANGE OF STATUS FROM STUDENT - SEEKING EMPLOYMENT / STARTING A BUSINESS (FORMER APS) TO QUALIFIED EMPLOYEE



persons who have obtained a degree in France at least equivalent to a master's 2 degree and who are offered an employment contract with a gross annual remuneration of at least two SMICs (French minimum wage) (€ 37,310) may apply for a "Passeport-talent – salarié qualifié" residence card with the prefecture of their place of residence, prior to the expiry of their residence permit.

DOCUMENTS TO BE SUBMITTED

your file is to be submitted online at the following page:

<https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/>

The following documents must be provided:

- student residence permit (visa + confirmation of online validation of the visa, student residence card or receipt) or valid residence permit for seeking employment/starting a business or valid APS;
- passport (pages related to marital status and validity dates);
- proof of address dated within the last six months:
 - if tenant: electricity bill (or gas, water, landline telephone or internet service bill) or rental lease agreement or rent receipt or housing tax statement;
 - if staying at a hotel: hotelier's certificate and bill;
 - if staying with an individual: dated and signed statement from the host, copy of his/her identity card or residence card, deed of ownership (or the host's statement of residence tax or copy of the rental lease agreement or the host's electricity, gas, water, landline telephone or internet service bill);
- e-photo;
- diploma at least equivalent to a master's 2 degree obtained in France or certificate of having passed the final examinations by the final examination board;
- detailed curriculum vitae;
- information form and "studies undertaken in France" form;
- CERFA (Government Registration Centre) Passeport-talent - qualified employee no. 15614*03;
- a recent up-to-date K bis (business registration) extract for companies;
- the employment contract signed and stamped by the employer;
- certification of payment of fees and social security contributions from your employer to the agency responsible for their collection

The applicant will first receive confirmation of online document submission ("confirmation de dépôt"), then a certificate of extension that functions as a *récépissé* (temporary residence permit that serves as proof of file submission) called "attestation de prolongation d'instruction", and then they will be contacted to retrieve their residence permit. A €225 tax in the form of a tax stamp must be paid on the day of the appointment.

INFORMATION ABOUT E-PHOTO

only professional photographers and approved photo booths such as photomats can provide photographs and a digital signature that are compatible with the visa request teleservice. they can be identified by a blue sticker that indicates "Agréé services en ligne ANTS" ("online approval services from the French national Agency for secure documents"). once you have taken your photo, you will be asked to sign using a stylus on a tablet or touch screen. it is important to use your real signature and not just a period or symbol in order for your residence permit to be produced. your photos will be printed in the same way as they are for a normal photo. you will also receive an individualised 22-number code. when you are filling out your online residence permit request form on the ANEF website, you need just indicate this number in order to link it to the photo and the digital signature.

AFTER SUBMITTING THE APPLICATION

for those in possession of a student residence permit or an APS/RECE card: professional activity may be undertaken within the limit of the 964 working hours authorised per year while waiting to be notified of the decision regarding a submitted request.

once the request is approved, this limit no longer applies.

those in possession of a "recherche d'emploi — création d'entreprise" ("job search — company creation" residence permit are authorised to work full time.



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