

APPLYING FOR A STUDENT RESIDENCE CARD



Students in one of the following situations must file their residence permit request in the **three months following their arrival in France**:

- Algerian nationals holding a long-stay visa with the mention “student” (“étudiant”)
- holders of a long-stay visa with the mention “student-mobility” (“étudiant - mobilité”)
- holders of a short-stay student visa marked “competitive examination student” (“étudiant concours”) having passed the examination for which the visa was issued.

Holders of student visa for minors (“mineur scolarisé”) must submit their residence permit request **within two months after turning 18 years old**. It is recommended to look for information about the procedure upon your arrival by contacting acc&ss Paris Centre or by emailing your prefecture.

PROCEDURE AND DOCUMENTS TO BE SUBMITTED

For **Algerian** nationals holding a long stay **student** visa and for holders of a “**étudiant - mobilité**” visa, the residence permit file is to be submitted online [on the ANEF website](#).

For holders of a short stay “**étudiants concours**” or “**mineur scolarisé**” visa, the residence permit file is to be submitted at the prefecture of the student’s place of residence. It’s usually necessary to write to the prefecture service in charge of students through their contact form by specifying which visa is held, to request an appointment to submit a 1st student residence permit application.

The documents to be submitted are as follows:

- ☐ Long-stay visa marked “étudiant”, “étudiant - mobilité” or “mineur scolarisé”, or short-stay visa marked “étudiant concours” along with the embassy certificate indicating the choice of schools and the certificate indicating the successful completion of the examination for which the visa was issued.
- ☐ Passport (pages related to identity information, validity dates and entry stamps).
- ☐ Recent proof of address (less than 6 months):
 - if tenant: electricity bill (or gas, water, landline telephone or Internet service bill) or rental lease agreement less than 6 months old or rent receipt or housing tax statement;
 - if staying in a hotel: hotel certificate and bill;
 - if staying at someone’s house: dated and signed statement from the host, copy of their identity card or residence card, deed of ownership (or the host’s statement of residence tax or copy of the rental lease agreement or the host’s electricity, gas, water, landline telephone or Internet service bill). A template of a housing certificate from a host (“attestation d’hébergement”) can be found [here](#).
- ☐ E-photo. [Photomaton](#) photo booths delivering e-photos can be identified by a blue sticker indicating “Agréé services en ligne ANTS”.
- ☐ Final proof of enrolment for [the coming school year](#) issued by the French educational institution. A pre-registration certificate will not allow a residence permit to be issued. In that case, the final certificate will be requested as an additional document during the processing of the file. The certificate must mention the study level and must be written or translated in French.
This document is essential in the residence permit request procedure.
Online courses and courses taken as a free auditor do not allow to obtain a student residence permit.

- ☐ If the student is carrying out an internship: internship agreement in addition to school or university proof of enrolment
- ☐ Proof of sufficient means: the applicant's financial resources must be at least equal to €615 per month
 - If supported by another person: other person's identity card, and either bank statements of regular transfers, in French mentioning the amount in euros, or sworn statement in French by the person of transfers of the sums, mentioning the amount in euros.
 - If scholarship student: scholarship certificate written in French specifying the amount in euros and the duration of the scholarship.
 - If working student: the last 3 pay slips.
 - If sufficient financial means: bank statement in French and in euros with sufficient credit balance (minimum €6000).

You can combine several types of resources in order to reach the required minimal amount. You must provide the different supporting documents for each type.

The housing allowance is taken into account in the resource calculation. Free accommodation is considered as a benefit in kind and is taken into consideration to lower the amount of €615 required.

- ☐ *New from July 2024:* "Contrat d'engagement à respecter les principes de la République" (Agreement to respect the principles of the Republic) in French completed and signed.
Signing this agreement is mandatory (subject to exceptions). This document is to be uploaded online when reaching the stage "supporting documents" ("Justificatifs") in the section "proof of address" ("Justificatifs de domicile"). More information and a template of the agreement can be found [here](#).

Quick tip: The applicant can benefit from the support of the *Centre de Contact Citoyen* who can be contacted by phone at 0 806 001 620 or using the contact form built into their website. It is advised to contact the CCC in writing in order to keep track of the administration's answers.

AFTER SUBMITTING THE APPLICATION

Once the student submits their application, a "**confirmation de dépôt**" is issued on the ANEF account. It is a confirmation that your request has been filed.

The student may then receive an "**attestation de prolongation d'instruction**" during the processing of the residence permit request. During a 1st residence permit application, the "attestation de prolongation d'instruction" does not allow the student to work or to come back without a visa after leaving the country.

Additional information or documents might be requested by the prefecture. The student must reply within the specific deadline, or the application will automatically be closed.

Once the application is approved by the prefecture, an "**attestation de décision favorable**" is issued. This document indicates the validity period of the residence permit to be issued.

All these documents can be downloaded on the student's ANEF account.

The student receives a text message on their phone once the residence card is ready to be collected at the prefecture. The residence card must be collected before it expires or the student will not be able to renew their residence permit. In most prefectures, it's necessary to make an appointment on the prefecture's website in order to collect the residence permit. At this appointment, the original of the passport and a €75 printed tax stamp will be requested. Tax stamps can be bought [on the tax department's website](#).

Quick tip: if the student has not received a text message within 2 months after the "attestation de décision favorable" was issued, the student can write to the prefecture to ask if the residence permit is ready to be picked up and/or make an appointment to collect it.